Graded Unit – Log diary

Contents

[***Thursday 8th of December 2022 – Requirements Gathering*** 1](#_Toc121485162)

[Friday 9th of December 2022 – Working on the Gannt Chart 1](#_Toc121485163)

# Thursday 8th of December 2022 – Requirements Gathering

Today I worked on creating a questionnaire for my meeting next with the client Mr Muir to discuss requirements for the project that has been issued.   
  
These included some basic items that may have been overlooked in the initial project brief. I look forward to the meeting as I can then begin drafting up the official requirements specification which will be my main guide reference throughout this project

# Friday 9th of December 2022 – Working on the Gannt Chart

Today I created the first draft of my project plan in MS Project. This gives me a visualisation of my deadlines that I have for this project. I will update this plan with any changes that appear along the way.